

4/17/08

Supplies for SFHS Family Service Program
 Only a limited amount of supplies can be accepted due to limited storage. Please contact the FSP Coordinator before making a purchase.
 Office Hours: TTH 9-1 Ext. 525 or fsp@sfhs.net.

Please Attach a Receipt with all Supplies Donated.		Approx. \$12/ 1 hr. credit
Supplies Available at Office Depot	Office Depot Item #	
Copy Paper, white 8.5x11 10 reams/cs Office Depot Brand (red box)		No Limits
Pastel Copy Paper, Xerox brand 500 sheets/ream		Limited
Bristol Cover Stock exact Vellum, medium weight (67#) 8.5 x 11, purchase by the ream, 250 sheets/ream (Call for colors needed.)		Limited
Single Window Envelopes, #10 size, 500/box Office Depot brand Window Opening on Lower left	634-000	Limited
Booklet Envelope 9x12 white, side loading 250/bx Office Depot Value Brand (red box)	478-217	Limited Amt. Needed
Catalog Envelope, 10x13, white top loading, 250/bx Office Depot Value Brand (red box)	331-072	Limited Amt. Needed
Name Tag (Badge) Labels:white only Office Depot brand	754-761	Limited Amts. Needed
Address Labels, Office Depot 1 inch x 2 5/8 inches 3000/box	612-011	Needed
Manila File Folders, 3 tab (1/3 cut) letter size 150/box Office Depot Value Brand (red box)	172-816	Limited Amt. Needed
White Board Markers, EXPO brand black only, 12/box ONLY, wide-tipped	83001	
Extra Strength Tylenol, individual dosages 50/box		
OTHER SUPPLIES-available at Smart and Final	Description	Amount/Size
Kleenex (available at Target also)	Ultra Soft Large, family boxes	144 tissues or more
Jelly/Jam	Chefs Review brand Strawberry, Peach, Apricot Orange, NO Grape	3 lb jars
Sugar, 20 oz. cannisters	Smart & Final Brand	2 canisters/pkg
Non-dairy creamer	Creamora or Ambance (Smart & Final)	32 oz containers
Paper plates, thin	Chefs Review	Thin, 9 inch size 500/pkg
Tumblers, clear plastic	Chefs Review, 9 oz. size	100/ pkg
To Determine what the cost of supplies should be to clear your hours: Multiply the number of remaining hours times \$12.		